

Board of Road Commissioners Meeting
County Services Building
December 30, 2025

The Regular Meeting of the Oceana County Board of Road Commissioners was called to order by Chairman Myers at the County Services Building at 10:00 AM on Tuesday, December 30, 2025.

The Pledge of Allegiance was recited by all.

Members present: Myers, Gowell, Koch, Heykoop, LaFever.

Staff present: Timmer, Terryn, Curtis, Frick.

Visitors: Savanna LaFever, Hart City resident; Dave Hansen, Hansen Foods, Tim Beggs, Oceana County Commissioner

TOTAL: 3 visitors

AGENDA

Motion by Heykoop and supported by LaFever to approve the following Agenda items for discussion.

1. Approve 2026 Proposed Budget as presented
2. Purchase three (3) 2500 Pick-ups
3. Purchase one (1) 1500 Pick up
4. Salaried staff increase
5. Policy to submit proposed budget

Roll call vote: LaFever – yes; Gowell - yes; Koch – yes; Heykoop – yes; Myers – yes.
Motion carried.

CITIZEN'S PARTICIPATION

Dave Hansen of Hansen Foods expressed his opinion of the Polk Road roundabout plans, and how those plans will affect the businesses on Polk Road in Hart. He thanked commissioners for their service.

APPROVAL OF MINUTES

Motion by Heykoop and supported by LaFever to approve the Minutes of the December 10, 2025 Regular Board Meeting as presented.

Roll call vote: Heykoop - yes; LaFever - yes; Gowell - yes; Koch - yes; Myers - yes.
Motion carried.

APPROVAL OF VOUCHERS

The Revenues & Expenditures Report and Cash Flow Statement were given to the Board members to review.

Motion by Heykoop and supported by Koch to approve the following Vouchers as presented.

Voucher No. 72461 (Payroll)	\$ 149,551.83
Voucher No. 72462 (Accounts Payable)	\$ 94,535.52
Voucher No. 72463 (Payroll)	\$ 17,784.72
Voucher No. 72464 (Payroll)	\$ 119,070.93
Voucher No. 72465 (Accounts Payable)	<u>\$ 195,848.22</u>
	\$ 576,791.22

Roll call vote: Heykoop - yes; Koch - yes; Gowell - yes; LaFever - yes; Myers - yes.
Motion carried.

RESOLUTION NO. 1 – APPROVE PROPOSED BUDGET AS PRESENTED

Motion by Heykoop and supported by LaFever to approve the proposed Revenues and Expenditures Budget including Capital Outlay and Leases as presented for 2026.

Roll call vote: Heykoop – yes; LaFever – yes; Gowell – yes; Koch – yes; Myers – yes.
Motion carried.

RESOLUTION NO. 2 – PURCHASE THREE (3) TRADESMAN 2500 CREW CAB 4x4 PICKUPS.

Motion by Heykoop and supported by LaFever to purchase three (3) Tradesman 2500 Crew Cab 4x4 Pickups as specified from Deur-Speet Motors.

Roll call vote: Heykoop – yes; LaFever – yes; Gowell – yes; Koch – yes; Myers – yes.
Motion carried.

RESOLUTION NO. 3 – PURCHASE ONE (1) BIGHORN 1500 CREW CAB 4x4 PICKUP

Motion by Heykoop and supported by Gowell to purchase one (1) 2026 RAM 1500 Big Horn Crew Cab 4x4 Pickup as specified from Deur-Speet Motors.

Roll call vote: Heykoop – yes; Gowell – yes; Koch – yes; LaFever – yes, Meyers – yes.
Motion carried.

RESOLUTION NO. 4 – SALARIED STAFF INCREASES

Motion by Gowell and supported by Heykoop to increase all salaried staff wages by 7% effective January 1, 2026.

Roll call vote: Gowell – yes; Heykoop – yes; Koch – no; LaFever – yes; Myers – yes.

Motion carried.

RESOLUTION NO. 5 – POLICY FOR STAFF TO SUBMIT PROPOSED BUDGET EACH YEAR ON OR BEFORE THE LAST REGULARLY SCHEDULED MEETING IN NOVEMBER

Motion by Heykoop and supported by Gowell to create a policy where the Staff shall submit the proposed budget each year to the Board on or before the last regularly scheduled meeting in November.

Roll call vote: Heykoop – yes; Gowell – yes; Koch – yes; LaFever – yes; Myers – yes.

Motion carried.

STAFF REPORTS

Managing Director reports that the State crew, M-20 Garage crew and Hart Garage crew have been removing snow and ice. State crew patched and M20 and Hart Garages opened up plugged culverts, used iced blades on gravels and trimmed brush.

Engineering worked on M-20 tunnel addendums with MDOT comments added to bid advertisement. Final quantities on Sign Safety project were determined. Longbridge Fisherman Platform project had its first design meeting. Engineering also developed several township estimates.

Traffic Services/Safety supervised sign crew/County work/State work, worked on asset management, sign repairs, Road Soft and permits, supervised retro-reflectivity sign upgrades county wide.

Managing Director reviewed bills and finances with Assistant Managing Director-CFO and Accountant. Kickoff meeting with grant writing team to resubmit Built Grant. Mayo approved the writing support for grant writing team from Cambridge Solutions.

Chairman Myers asked if there was any further business to come before the Board. There being none, the Meeting was adjourned at 10:20 AM.

Respectfully submitted,

RENEE CURTIS
Assistant Managing Director - CFO

WILLIAM MYERS
Chairman

DECEMBER 30, 2025

DATE